

A warm
welcome from

Trustgreen



Farleigh Hill

Who Are Trustgreen?

As one of the UK's market leaders in open space management, Trustgreen has been appointed by your developer to take care of the landscape environment and other features on your development that are not maintained by your local authority.

Once the open space on your estate is complete, Trustgreen will take on the responsibility for Management, Monitoring and Maintenance.

We will provide you with a year-round service that is designed to help secure the long-term attractiveness of the development.

To deliver this service, Trustgreen will charge each homeowner a share of the annual management cost, known as the annual management fee.



This obligation is covered in the title deeds of your new home. The initial forecasted annual fee agreed with your developer is provided in our Fee Matrix.

This figure may be increased each year in line with retail price index (RPI) from when our services were agreed or from the date listed in your legal documents.

Once Trustgreen begin to manage the open space, the annual management fee will then be calculated from the anticipated management cost for that year.

If you would like to discuss in further detail or if you have any questions please call 01829 708 457 or email enquiries@trustgreen.com and we will be pleased to help you.



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Our Quality Management Services

To ensure the open space matures as intended, Trustgreen will provide a quality maintenance service which includes:



Summer and winter maintenance programmes



A dedicated line to our customer care department



Safety checks to ensure all facilities are maintained and in a safe condition



Public liability insurance to cover against the unexpected



Experienced contract management to ensure cost-effective maintenance service



Quality contractors working alongside our experienced contract supervision



Regular liaison with organisations such as local authorities, utilities and community police



The provision of site plans that identify the areas we are managing and maintaining



A homeowners pack providing details of all Trustgreen services



Up-to-date website information for homeowners

















Landscape management plan which sets out the program of works and our number of visits

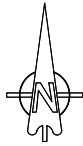


Our Fee Matrix explaining how your fee has been allocated

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Management Plan

-  RED LINE PROPERTY BOUNDARY
-  BLOCK BOUNDARY OWNERSHIP
-  SHARED ACCESS WITH JOINT MAINTENANCE RESPONSIBILITY
-  ADOPTABLE OPEN SPACE
-  ADOPTABLE HIGHWAY
-  PRIVATE ROAD
-  SUBSTATION
-  AREA TO BE TRANSFERRED TO AFFORDABLE HOUSING PROVIDER AS SHARED OWNERSHIP
-  AREA TO BE TRANSFERRED TO AFFORDABLE HOUSING PROVIDER AS AFFORDABLE RENT
-  MANAGEMENT COMPANY AREAS - HARD LANDSCAPING
-  MANAGEMENT COMPANY AREAS - SOFT LANDSCAPING
-  MANAGEMENT COMPANY - COMMUNAL AREAS
-  BOUNDARY OWNERSHIP 'T'
-  PRIVATE LIGHT COLUMN (MANAGEMENT COMPANY)



Rev.	Date	Description	Drawn	Checked
F	24.10.24	UPDATED IN LINE WITH DRAWING P1915/CON/01	DGP	DGP
E	14.10.24	BIN STORES AMENDED TO BLOCKS D, E & F	DGP	DGP
D	08.10.24	ADDITIONAL BIN STORES ADDED AND LAYOUT UPDATED.	DGP	DGP
C	07.10.24	AMENDED IN LINE WITH SITE PLAN & RL LAYOUT.	DGP	DGP
B	03.08.24	AMENDED IN LINE WITH CLIENT'S EXAMPLE.	MCN	DGP
A	-	BIN CYCLE STORES UPDATED/ADDED.	IC	IC

Client
VISTRY PARTNERSHIPS LTD



Project
FARLEIGH HILL, TOVIL
MAIDSTONE, KENT
Drawing Title
CONVEYANCE PLAN

Scale: 1:1000 @ A2 Drawn: BAS Checked: IC
Date: SEPT 2023 File: P1915-Conveyance Drawing Status
Drg No: P1915/CON/03 Rev: F PRELIMINARY

0 10 20 30 40 50m

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A Breakdown Of Your Fees

Maintenance, Inspections & Repairs	
POS Maintenance	7969
Tree Works & Hedgerow Management	8477
Attenuation & Underground Attenuation Features	3720
POS Footpaths & Fencing	360
Ecological Habitats	4380
Private Roads	3780
Surface & Foul Water Drainage	2520
Streetlights	300
Statutory Inspection & Testing	
Health & Safety and Inspections	1500
Utilities	
Electricity	1125
Insurance	
Public Liability, Perils & Employers	1200
Administration	
Management Fee	4896
Audit & Accounts	1500
Sundries	2448
Sub Total	
	44175
Reserve - Repairs & Replacement	
	2609
Total	
	46784

*Please note, this budget is subject to change depending on the outcome of the management & maintenance requirements on the retaining wall.

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A Breakdown Of Your Fees

Maintenance & Management	
EV Chargers	10122
Utilities	
Standing Charge	1277
Reserve - Repairs & Replacement	
	1200
Total	
	12599

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FAQs

Who are Trustgreen?

As one of the UK's market leaders in Open Space Management, Trustgreen have been appointed by your housing developer to look after the landscape environment on this development.

Why do we need to pay Trustgreen to look after our Open Space?

As part of the Planning Application that was submitted prior to the commencement of your development, your developer worked closely with the Local Authority to ensure that you were provided with valuable amenity land to enjoy together with your new home. During this process Trustgreen were appointed as the Managing Agent responsible for providing this service.

Will my Annual Management Fee increase yearly?

The Annual Management Fee is linked to the RPI index meaning it may increase if required in line with inflation.

What is the Annual Management Fee?

When you purchased your property the sales team will have informed you of the Management Fee and that you would be responsible for paying your share.

The Annual Management Fee is based on the yearly costs required to maintain your development divided by the number of plots. A breakdown of these costs are identified within our Fee Matrix detailing how the individual activities have been allocated.

Can I see a breakdown of how my money will be spent?

Our Fee Matrix is based on the budget for the management and maintenance of the amenity land for the next 12 months. At the end of the first year we will be able to provide you with a set of abbreviated accounts confirming the monies spent.

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FAQs

How can I pay my Trustgreen Annual Management Fee?

We will issue you with an invoice for your share of the management and maintenance costs when the Open Space is complete. You can then pay this by either BACS (via your online banking facility), direct debit, by cheque or by standing order. You also have the option to make payments, monthly, quarterly or annually. Please remember to use your unique TG reference number, this can be found on the top of your introduction letter and invoice.

What maintenance work are Trustgreen responsible for?

The maintenance work we are responsible for may involve mowing/strimming grassed areas, shrub & tree pruning, litter picking and weed spraying (where necessary) along with maintenance of infrastructure in some cases. We will also carry out an annual inspection of the key features within your development and these will form part of our annual Health & Safety report.

Which parts of the development will Trustgreen maintain?

The areas of open space within your development that we are responsible for are identified on the site plan provided.

How often will Trustgreen visit our development?

Trustgreen carry out a comprehensive year-round service, based on 20 site visits per annum, twice a month March - October and once a month November - February.

What if my question is not covered here?

Please give us a call or alternatively send us an email quoting your TG reference number, this can be found on the top of your introduction letter.

Trustgreen

Unit 7, Portal Business Park
Eaton Lane, Tarporley
Cheshire CW6 9DL

01829 708 457
enquiries@trustgreen.com
trustgreen.com

Management Fee Matrix

Management Company	Trustgreen (Management Company)		
Development	Farleigh Hill, Tovil, Kent, ME15 6RQ		
Date of this revision	10th April 2026	Prepared by	CO
Reference	TG3271	No of units to contribute	272

Management Fee	£172.00
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Maintenance, Inspections & Repairs	
POS Maintenance	7969
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Attenuation & Underground Attenuation Features	3720
POS Footpaths & Fencing	360
Ecological Habitats	4380
Private Roads	3780
Surface & Foul Water Drainage	2520
Streetlights	300
Statutory Inspection & Testing	
Health & Safety and Inspections	1500
Utilities	
Electricity	1125
Insurance	
Public Liability, Perils & Employers	1200
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Management Fee	4896
Audit & Accounts	1500
Sundries	2448
Sub Total	
	44175
Reserve - Repairs & Replacement	
	2609
Total	
	46784

This Budget is an estimate based on information available at the date of preparation and may be subject to reasonable revision in the course of the development and then on an annual basis as provided for in the transfer and or lease by which an individual property is sold.

Management Fee Matrix

In addition to the above charges will be an Extra Over cost of **£177.45 inclusive of VAT** for the maintenance of the EV Chargers. An apportionment of this charge will be set aside into a Reserve Fund to be used towards future repairs & replacements.

No of units to contribute

71

Maintenance & Management	
EV Chargers	10122
Utilities	
Standing Charge	1277
Reserve - Repairs & Replacement	
	1200
Total	
	12599

This Budget is an estimate based on information available at the date of preparation and may be subject to reasonable revision in the course of the development and then on an annual basis as provided for in the transfer and or lease by which an individual property is sold.



TG3271 Farleigh Hill - Annual Management Fee Per Plot

Plot Num.	POS (Incl. VAT)	Apartment (Incl. VAT)	EV Chargers (Incl. VAT)	Total (Incl. VAT)
1	£ 172.00	£ -	£ -	£ 172.00
2	£ 172.00	£ -	£ -	£ 172.00
3	£ 172.00	£ -	£ -	£ 172.00
4	£ 172.00	£ -	£ -	£ 172.00
5	£ 172.00	£ -	£ -	£ 172.00
6	£ 172.00	£ -	£ -	£ 172.00
7	£ 172.00	£ -	£ -	£ 172.00
8	£ 172.00	£ -	£ -	£ 172.00
9	£ 172.00	£ -	£ -	£ 172.00
10	£ 172.00	£ -	£ -	£ 172.00
11	£ 172.00	£ -	£ -	£ 172.00
12	£ 172.00	£ -	£ -	£ 172.00
13	£ 172.00	£ -	£ -	£ 172.00
14	£ 172.00	£ -	£ -	£ 172.00
15	£ 172.00	£ -	£ -	£ 172.00
16	£ 172.00	£ -	£ -	£ 172.00
17	£ 172.00	£ -	£ -	£ 172.00
18	£ 172.00	£ -	£ -	£ 172.00
19	£ 172.00	£ -	£ -	£ 172.00
20	£ 172.00	£ -	£ -	£ 172.00
21	£ 172.00	£ -	£ -	£ 172.00
22	£ 172.00	£ -	£ -	£ 172.00
23	£ 172.00	£ -	£ -	£ 172.00
24	£ 172.00	£ -	£ -	£ 172.00
25	£ 172.00	£ -	£ -	£ 172.00
26	£ 172.00	£ -	£ -	£ 172.00
27	£ 172.00	£ -	£ -	£ 172.00
28	£ 172.00	£ -	£ -	£ 172.00
29	£ 172.00	£ -	£ -	£ 172.00
30	£ 172.00	£ -	£ -	£ 172.00
31	£ 172.00	£ -	£ -	£ 172.00
32	£ 172.00	£ -	£ -	£ 172.00
33	£ 172.00	£ -	£ -	£ 172.00
34	£ 172.00	£ -	£ -	£ 172.00
35	£ 172.00	£ -	£ -	£ 172.00
36	£ 172.00	£ -	£ -	£ 172.00
37	£ 172.00	£ -	£ -	£ 172.00
38	£ 172.00	£ -	£ -	£ 172.00
39	£ 172.00	£ -	£ -	£ 172.00
40	£ 172.00	£ -	£ -	£ 172.00
41	£ 172.00	£ -	£ -	£ 172.00
42	£ 172.00	£ -	£ -	£ 172.00
43	£ 172.00	£ -	£ -	£ 172.00
44	£ 172.00	£ -	£ -	£ 172.00
45	£ 172.00	£ -	£ -	£ 172.00
46	£ 172.00	£ -	£ -	£ 172.00
47	£ 172.00	£ -	£ -	£ 172.00
48	£ 172.00	£ -	£ -	£ 172.00
49	£ 172.00	£ -	£ -	£ 172.00
50	£ 172.00	£ -	£ -	£ 172.00
51	£ 172.00	£ -	£ -	£ 172.00
52	£ 172.00	£ -	£ -	£ 172.00
53	£ 172.00	£ -	£ -	£ 172.00
54	£ 172.00	£ -	£ -	£ 172.00
55	£ 172.00	£ -	£ -	£ 172.00
56	£ 172.00	£ -	£ -	£ 172.00
57	£ 172.00	£ -	£ -	£ 172.00
58	£ 172.00	£ -	£ -	£ 172.00
59	£ 172.00	£ -	£ -	£ 172.00
60	£ 172.00	£ -	£ -	£ 172.00
61	£ 172.00	£ -	£ -	£ 172.00
62	£ 172.00	£ -	£ -	£ 172.00
63	£ 172.00	£ -	£ -	£ 172.00
64	£ 172.00	£ -	£ -	£ 172.00
65	£ 172.00	£ -	£ -	£ 172.00
66	£ 172.00	£ -	£ -	£ 172.00

